

Frequently Ask Questions

How do I book the hospitality suite?

Contact Grand Junction Parks and Recreation Department at (970)254-3866, or stop by the office at 1340 Gunnison Avenue.

How soon do I have to pay for my rental?

100% of the rental fees are required at the time of booking the hospitality room.

How far in advance can I book the hospitality suite?

You can book the Hospitality Suite up to a year in advance, but due to the nature of the facility being a sports complex, we work around local high school and college game schedules. During certain times of the year when sports are in season, you will not be able to reserve the Hospitality Suite until the sports schedule have been confirmed.

How many people does the hospitality suite hold?

The room can hold approximately 100 people, depending on the room setup.

How much is the hospitality suite?

The room is \$75 per hour, four hours minimum. Additional fees may apply such as: \$50 for A/V equipment, \$50 bar set up fee, \$25 per hour security (alcohol events), \$100 for catering warmer.

Can I have food at my event?

All concessionaires or caterers must be on the approved Concessionaire List. This list can be found at <http://bit.ly/GJFOOD>. You may contact anyone from this list to arrange for food.

Can I prepare my own food?

You may have a potluck for your event.

What is the alcohol policy at the hospitality suite?

Alcohol may not be brought into the Lincoln Park Sports Complex. All serving and sales of alcohol will be arranged and conducted by the City of Grand Junction. All events in which alcohol is being served shall host an appropriate level of food service (sandwiches or light snacks must be made available), complying with Colorado State Liquor Laws and Regulations. The City of Grand Junction reserves the right to refuse alcohol service to any patron at any time for any reason.

Is there an additional fee to have alcohol at my event?

If you are interested in having alcohol at your event, there is a \$50 fee for the bar setup, \$25 per hour for security, and alcohol charges will apply.

How much set up and take down time do I get?

All of your required setup and take down time needs to be included in your reservation contract. If you need an additional two hours to setup for your event please make sure to include this time in your reservation.

What type of A/V equipment is available?

There is a wireless lavalier microphone, wired handheld microphone, eight TV's with cable, drop-down screen, lap top computer, and projector. This equipment is available for a \$50 fee.

Can I book the hospitality suite during a Grand Junction Rockies game?

If you are interested in booking the Hospitality Suite during a Grand Junction Rockies game you will need to contact the Rockies directly. They can be reached at (970)255-7625.