

# APPLICATION FOR SALES TAX LICENSE

CITY OF GRAND JUNCTION FINANCE  
250 NORTH 5TH STREET, GRAND JUNCTION, COLORADO 81501 (970) 244-1521

**A \$10 NON-REFUNDABLE APPLICATION FEE MUST BE PAID WITH THE APPLICATION**  
**NOTE: Application for License will be rejected unless all questions are fully answered.**

1. BUSINESS OWNER \_\_\_\_\_

2. TRADE NAME/DOING BUSINESS AS (DBA) \_\_\_\_\_

3. BUSINESS LOCATION \_\_\_\_\_  
Street Address City State Zip

4. MAILING ADDRESS \_\_\_\_\_  
P.O. Box or Street Address City State Zip

5. Business Location PHONE \_\_\_\_\_ Accounting PHONE \_\_\_\_\_

6. FEDERAL ID # \_\_\_\_\_ OR SOC. SEC. # \_\_\_\_\_

**\*Please Note: If you are a Sole Proprietor, and do not have an FEIN, it is required by law that you provide a signed Affidavit of Lawful Presence and one of the forms of identification listed.\***

7. STATE OF COLORADO SALES TAX ACCOUNT NUMBER \_\_\_\_\_

8. Indicate type of ownership: INDIVIDUAL \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ CORPORATION \_\_\_\_\_ OTHER \_\_\_\_\_ What do you sell? \_\_\_\_\_

9. A. STARTING DATE OF RETAIL SALES IN GRAND JUNCTION: \_\_\_\_\_  
B. HAVE YOU HAD PREVIOUS CITY TAXABLE SALES: YES NO  
C. HAVE ALL OUTSTANDING TAXES BEEN FILED AND PAID: YES NO  
D. CIRCLE: HOME BUSINESS STORE FRONT IN GJ OUT OF CITY FARMER'S MARKET

10. HOW MANY LOCATIONS WILL YOU HAVE IN THE CITY OF GRAND JUNCTION? \_\_\_\_\_  
*Separate Applications May be Required for Multiple Locations.*

11. LIST ANY SALES TAX LICENSES HELD WITH THE CITY OF GRAND JUNCTION CURRENTLY AND IN THE LAST THREE YEARS \_\_\_\_\_

12. ESTIMATE YOUR MONTHLY AMOUNT OF CITY TAXABLE SALES \$ \_\_\_\_\_

NAME (please print) \_\_\_\_\_ TITLE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**IF YOUR BUSINESS IS LOCATED INSIDE CITY LIMITS YOU WILL NEED TO SUBMIT AN INITIAL USE TAX RETURN IN ADDITION TO YOUR APPLICATION**

\*\*\*\*\*OFFICIAL USE ONLY\*\*\*\*\*  
FILING STATUS: MONTHLY \_\_\_\_\_ QUARTERLY \_\_\_\_\_ ANNUAL \_\_\_\_\_

INITIAL USE YES \_\_\_\_\_ NO \_\_\_\_\_ WHY \_\_\_\_\_

FEE REC/DATE  
\_\_\_\_\_

ACCOUNT NUMBER \_\_\_\_\_

Business Name

**City of Grand Junction**  
**Affidavit of Lawful Presence**

*Required for Sole Proprietors applying for Sales Tax Licenses*

<b>AFFIDAVIT OF LAWFUL PRESENCE</b>	<p>I, _____, swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one):</p> <p><input type="checkbox"/> I am a United States Citizen, or</p> <p><input type="checkbox"/> I am a legal Permanent Resident of the United States, or</p> <p><input type="checkbox"/> I am otherwise lawfully present in the United States pursuant to Federal Law</p>	
	<p>I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.</p>	
	Signature:	Date:

**Per House Bill 2006S-1023, you must provide one of the following forms of identification:**

*Valid Colorado Driver's license*

*Colorado ID Card*

*United States Military Card or Military Dependent Card*

*United States Coast Guard Merchant Mariner Card*

*Native American Tribal Document*

*Other document allowed by the Colorado Department of Revenue Rules for lawful presence.*