



## Vendor Sales Tax Remittance Form

This form is to be given to vendors, filled out, and returned back to Sponsor (or event-holder), who is responsible for submitting it to the City of Grand Junction, Sales Tax Division, Finance Department, 250 N. 5th Street, Grand Junction, CO 81501. 970-244-1521

*This return is due the 20<sup>th</sup> of the month following the last day of the Special Event.*

**Event Name:** \_\_\_\_\_

**Event Date:** \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

- 1. Taxable Sales \$ \_\_\_\_\_
- 2. Multiply by City Tax Rate \_\_\_\_\_ X 2.75%
- 3. City Tax Due (Multiply line 1 by line 2) \$ \_\_\_\_\_ \*

*\* This is the amount to be remitted to the City along with the top half of this form.*

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

(DETACH BELOW)

**RETAILER COPY**  
*THIS PORTION IS FOR YOU TO KEEP FOR YOUR OWN RECORDS.*

**Event Name:** \_\_\_\_\_

**Event Date:** \_\_\_\_\_

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- 2. Multiply by City Tax Rate \_\_\_\_\_ X 2.75%
- 3. City Tax Due (Multiply line 1 by line 2) \$ \_\_\_\_\_ \*