

## **BLOCK PARTY INSTRUCTIONS AND RULES OF CLOSURE OF PUBLIC RIGHT-OF-WAY**

- A. Contact the Neighborhood Program a minimum of 21 days (3 weeks) prior to the scheduled event.
- B. Neighborhood Program will create the Traffic Control Plan (TCP) and provide the permit form to the Applicant.
- C. Submit the completed form through the City's web page [www.gjcity.org](http://www.gjcity.org) search Street Closure Permit a MINIMUM OF 14 DAYS (2 weeks) prior to the event.
- D. Neighborhood Program staff will route the completed application to the Police Department, Fire Department and Traffic Division.
- E. All emergency vehicles have immediate access through the street if needed during the event. Access to fire hydrants cannot be blocked.
- F. Permittee will be responsible for removal of all trash generated during the event.
- G. Alcohol must be served and consumed on private property. Alcohol is not permitted within the public right-of-way.
- H. The open or public consumption of marijuana is not allowed in/on the street(s), alley(s) sidewalk(s), bicycle path(s), trail(s), parking strip(s), or other public place(s) within the permitted area or any other place(s) or area open to the public and/or in or on an automobile(s) or other vehicle(s) located on public property or public right of way. If marijuana consumption occurs in public or outside a private residence, even if on private property, it is a violation. Any violation may be cause for revocation of this or any other City issued permit and/or may be cause for other legal action(s) against the violator(s).
- I. Per City Ordinance Chapter 8.16 no unusually loud or unusual noise is allowed after 8:00 pm.
- J. The street is to be closed **ONLY** for the hours listed, and **MUST** be done with equipment available at the Neighborhood Program office.
- K. Barricade equipment must be picked up by the Applicant and promptly returned following the event.